

Catton Grove Primary School



Admissions

Admissions Criteria

Norfolk County Council coordinates admissions for children in Reception to Year 6. The intake limit for each year group at our school is 90 children. There are three classes in every year group.

If you are interested in a place for your child at Catton Grove Primary School you are required to apply via Norfolk County Council's School Admission Department.

You can find more information and apply online at: www.norfolk.gov.uk/education-and-learning/schools/school-admissions

Email: admissions@norfolk.gov.uk.

Phone: 0344 8008020

Please contact the school on (01603) 426728 or office@cattongrove.norfolk.sch.uk to arrange a visit.

To apply for a nursery place please contact the school.

School Admission Policy: 2024/25 (Agreed)

If there are more applications for places than there are places available, we will give preference to children living nearest to the school, according to the following rules in this order of priority:

Children who are due to start school and:

1. have an Education Health and Care Plan (EHCP) naming that school
2. are in public care or have been adopted
3. live in the area served by the school and who have a sibling attending the school at the time of their admission
4. live in the area served by the school who have a brother or sister attending the feeder junior school
5. have a disability and live in the area served by the school (Appropriate professional evidence will be required to confirm the disability)
6. live in the area served by the school
7. have been allocated a permanent place at a Specialist Resource Base attached to the school. (Places allocated by Norfolk County Council's Placement panel)
8. live outside the area served by the school who have a brother or sister with a statement of special educational needs attending the school at the time of their admission
9. live outside the area served by the school who have a brother or sister attending the school at the time of their admission
10. live outside the area served by the school who have a brother or sister attending the feeder junior school
11. have a disability and live outside the area served by the school (Appropriate professional evidence will be required to confirm the disability)
12. children of staff

13. where a member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or
14. the member of staff is recruited to fill a vacant post for there is a demonstrable skill shortage
15. live outside the area served by the school

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. The address will be measured from the post office address point on the property.

In the unlikely event that distance does not separate the final two or more pupils seeking the last remaining place, a random allocation will be used to determine who is offered the final place.

NOTE: Criteria 7 only applies to schools which have a Specialist Resource Base on site.

Feeder school priority will only apply in the first year of entry to the school.

Parents/ Carers will be informed in writing of the decision and the reasons for the decision by Norfolk County Council. The School will then contact families with more information and to arrange a visit.